



NATIONAL INSTITUTE OF TRANSPORT

ADMISSION GUIDEBOOK FOR UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

**OFFICE OF THE DEPUTY RECTOR-ACADEMIC,
RESEARCH AND CONSULTANCY**

DIRECTORATE OF ACADEMIC SUPPORT SERVICES



Excellence in
**Transport for
a Sustainable
Economy**

1.0 BACKGROUND OF NATIONAL INSTITUTE OF TRANSPORT

The National Institute of Transport (NIT) is a public higher learning institution located west of the Dar-es-Salaam region, along Mabibo Road in Ubungo Light Industrial area, one kilometer off the Morogoro road. The history of NIT dates back to 1975, when it was established as a training wing of the then National Transport Corporation (NTC). NIT was responsible for strengthening the human resource capabilities of transport operatives and middle level managers of subsidiary companies of NTC. These subsidiary companies were Kampuni ya Mabasi Tanzania (KAMATA), Usafiri Dar-es-Salaam Limited (UDA), and Regional Transport Companies (RETCOs).

In 1982, it was realized that there was a need for an institute to cover all modes of transport (air, railway, road, marine and pipeline) through expanding its scope of activities and responsibilities. As a result, NIT was re-established through the Act of Parliament Number 24 of 1982 (Chapter 187 revised edition 2009) as an autonomous Higher Learning Institution under the then Ministry of Communications and Works. It started operating on 1st July 1983 through Government Notice No. 91. Currently, NIT is under the Ministry of Transport. NIT is mandated by the United Republic of Tanzania government to offer training, conduct research, and provide consultancy in all modes of transport.

The Institute offers Certificates, Ordinary Diploma, Bachelor's Degree, Postgraduate Diploma, and Master's Degree programmes in Logistics and Transport Management, Maritime Transport and Petroleum Technology, Aviation, Road, Railway Transport, and Allied Management Sciences.

1.1 Vision

To be a World-Class Training Institution Committed to Support a Sustainable Transport Sector

1.2 Mission

To Provide High-Quality Education and Training, Research, Consultancy, Innovation and Services in Transport and Allied Fields for Sustainable Socio-Economic Development

2.0 GENERAL MINIMUM ADMISSION REQUIREMENTS FOR UNDERGRADUATE PROGRAMMES

2.1. Ordinary Diploma (NTA Level 4-6) Programmes

A candidate shall be deemed eligible for consideration for admission into Ordinary Diploma (NTA Level 4-6) programmes if he/she is a holder of a Certificate of Secondary Education Examination (CSEE) and has obtained at least four (4) Passes in non-religious Subjects, or a holder of National Vocational Award (NVA) Level III with At Least two Passes in Certificate of Secondary Education Examination (CSEE).

In addition to general admission requirements, there are specific entry requirements for every Ordinary Diploma (NTA Level 4-6) Programme as indicated in Table 1.

2.2. Bachelor's Degree (NTA 7-8) Programmes

A candidate shall be deemed eligible for consideration for admission into Bachelor's Degree (NTA Level 7-8) programmes if he/she meets the following entry requirements:

(A) Holders of Secondary School Qualifications who Completed A' Level Studies before 2014 must have obtained at least two principal passes ('E' and above) with a total of 4.0 points in two subjects defining the admission into the respective programme (where A = 5; B = 4; C = 3; D = 2; E = 1; S = 0.5),

(B) For Holders of Secondary School Qualifications who Completed A' Level Studies in 2014 and 2015 must have obtained at least two principal passes ('C' and above) with a total of 4.0 points from two subjects defining the admission into the respective programme (where A = 5; B+ = 4; B = 3; C = 2; D = 1; E = 0.5),

(C) Holders of Secondary School Qualifications who Completed A' Level Studies from 2016 onwards must have obtained at least two principal passes ('E' and above) with a total of 4.0 points in two subjects defining the admission into the respective programme (where A = 5; B = 4; C = 3; D = 2; E = 1; S = 0.5),

(D) For holders of Ordinary Diploma, FTC, and Equivalent Qualification, an applicant must have at least four passes in non-religious subjects ("D" Grade and above) at "O" Level or a holder of NVA Level III with less than four O" Level passes or equivalent foreign qualifications as established by either NECTA or VETA; AND

(i) At least a GPA of 3.0 for an Ordinary Diploma (NTA Level 6) or

(ii) Average of “C” Grade for Full Technician Certificate (FTC) (where A=5, B=4, C=3, and D=2 points); or

(iii) A Distinction for unclassified Diplomas and certificates; or

(iv) Upper Second Class for classified non-NTA Diplomas

In addition to general admission requirements, there are specific entry requirements for every Bachelor Degree (NTA Level 7-8) Programme as indicated in Table 2.

3.0 ADMISSION REQUIREMENTS FOR MASTERS DEGREE (NTA LEVEL 9) PROGRAMMES

Specific entry requirements for Master’s Degree Programmes are indicated in Table 3.



TABLE 1: ORDINARY DIPLOMA (NTA LEVEL 4-6) PROGRAMMES

S/N	PROGRAMME	ENTRY REQUIREMENTS	DURATION	TUITION FEE(TZS) PER YEAR
FACULTY OF LOGISTICS AND BUSINESS STUDIES				
1	Ordinary Diploma in Logistics and Transport Management	Form IV with at least four (4) passes excluding religious subjects, OR	3 Years	1,000,000
2	Ordinary Diploma in Road and Railway Transport Logistics Operations			
3	Ordinary Diploma in Procurement and Logistics Management		2 Years	
4	Ordinary Diploma in Human Resource Management	OR Form VI with one Principal Pass and one Subsidiary Pass in the combination subjects.		
5	Ordinary Diploma in Marketing and Public Relations			
6	Ordinary Diploma in Business Administration	Form IV with at least four (4) passes, including pass in Basic Mathematics; OR	3 Years	1,000,000
7	Ordinary Diploma in Accounting and Transport Finance	Form VI with one Principal Pass and one Subsidiary Pass in the combination subjects plus a pass in Basic Mathematics in form IV; OR Basic Technician (NTA Level 4) Certificate in the related field.	2 years	
FACULTY OF TRANSPORT ENGINEERING AND TECHNOLOGY				
1	Ordinary Diploma in Automobile Engineering	Form IV with at least four (4) passes, including passes in Basic Mathematics, Physics/Engineering Science, and Chemistry; OR Form VI with at least one Principal pass and one subsidiary pass of the science Combination subjects OR	3 Years	1,000,000
2	Ordinary Diploma in Mechanical Engineering			

		Basic Technician (NTA Level 4) Certificate in the related field.	2 Years	
3	Ordinary Diploma in Auto-Electrical and Electronic Engineering	Form IV with at least a minimum of four (4) passes of “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English, OR Form IV with at least a minimum pass of “D” grade in two subjects mentioned above, which must include Basic Mathematics and National Vocational Award Level 3 in Auto - Electrical and Electronics	3 Years	1,000,000
		Basic Technician Certificate (NTA Level 4) in related field recognized by NACTVET	2 Years	
4	Ordinary Diploma in Telecommunication and Railway Signaling Engineering	Form IV with at least a minimum of four (4) passes of “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English, OR	3 Years	1,000,000
		Basic Technician Certificate (NTA Level 4) in a related field recognized by NACTVET.	2 Years	
5	Ordinary Diploma in Electrical Engineering	Form IV with at least a minimum of four (4) passes of “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English, OR Form VI with at least one Principal pass and one subsidiary pass of the Science Combination subjects such as Physics, Chemistry, and Mathematics, OR	3 Years	1,000,000
		Basic Technician (NTA Level 4) Certificate in the related field.	2 Years	

6	Ordinary Diploma in Electrical Engineering with Railway Electrification	Form IV with at least four (4) passes at “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English OR National Vocational Award Level 3 in Engineering field and a Certificate of Secondary Education Examination with a minimum pass of “D” grade in two (2) subjects excluding religious subjects, which must include Basic Mathematics and Physics or Chemistry OR	3 Years	1,000,000
		Basic Technician (NTA Level 4) Certificate in the related field.	2 Years	
7	Ordinary Diploma in Automobile Engineering and Locomotive Technology	Certificate of Secondary Education Examination with a minimum of four (4) passes of “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English OR National Vocational Award Level 3 in Engineering field and a Certificate of Secondary Education Examination with a minimum pass of “D” grade in two (2) subjects excluding religious subjects, including Basic Mathematics and Physics or Chemistry,	3 Years	1,000,000
		Basic Technician (NTA Level 4) Certificate in the related field.	2 Years	

8	Ordinary Diploma in Civil and Transportation Engineering	Certificate of Secondary Education Examinations (CSEE) with a minimum of four (4) passes of “D” grades in Physics /Engineering Science, Basic Mathematics, Chemistry, and English, OR National Vocational Award Level 3 in Engineering related field and a Certificate of Secondary Education Examination with minimum pass of “D” grade in two (2) subjects excluding religious subjects, which must include Basic Mathematics and Physics or Chemistry,	3 Years	1,000,000
		Basic Technician (NTA Level 4) Certificate in the related field.	2 Years	
9	Ordinary Diploma in Electronics and Telecommunication Engineering	Form IV with at least a minimum of four (4) passes of “D” grades in Physics OR Engineering Science, Basic Mathematics, Chemistry, and English, OR	3 Years	1,000,000
		Basic Technician Certificate (NTA Level 4) in related field recognized by NACTVET	2 Years	
10	Ordinary Diploma in Mechanical Engineering with Railway Vehicle Technology	Form IV with at least a minimum of four (4) passes of “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English, OR National Vocational Award Level 3 in engineering related field and CSEE with minimum two (2) passes excluding religious subjects, including pass	3 Years	1,000,000

		in Basic Mathematics and Physics or Chemistry		
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FACULTY OF MARITIME AND PETROLEUM TECHNOLOGY				
1	Ordinary Diploma in Pipe works, Oil and Gas Engineering	Form IV with at least a minimum of four (4) passes of “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English, OR Form VI with at least one Principal pass and one subsidiary pass of the Science Combination subjects such as Physics, Chemistry and Mathematics, Biology, Geography, OR	3 Years	1,000,000
		Basic Technician Certificate (NTA Level 4) in Pipe works, Oil and Gas Engineering field.	2 Years	
2	Ordinary Diploma in Shipbuilding and Repair	Form IV with at least a minimum of four (4) passes of “D” grades in Physics or Engineering Science, Basic Mathematics, Chemistry, and English, OR National Vocational Award (NVA) Level 3 in Engineering-related fields such as mechanics/auto-electrical plus a pass in mathematics at the ‘level. Form VI with at least one Principal pass and one subsidiary pass of the Science Combination subjects such as Physics, Chemistry and Mathematics, Biology, Geography, OR	3 years	1,000,000

		Basic Technician Certificate (NTA Level 4) in Shipbuilding and Repair or a related field recognized by NACTVET.	2 years	
3	Ordinary Diploma in Shipping and Port Logistics Operations	Form IV with at least four (4) passes excluding religious subjects; OR	3 years	1,000,000
4	Ordinary Diploma in Freight Clearing and Forwarding	Form VI with one Principal pass and one subsidiary pass in the combination subjects; OR Basic Technician (NTA Level 4) Certificate in the related field.	2 years	

FACULTY OF AVIATION TECHNOLOGY

1	Ordinary Diploma in Aircraft Maintenance Engineering	Form IV with at least four (4) passes, including passes in Basic Mathematics, Physics/Engineering science, and English Language. OR Form VI with at least one Principal pass and one subsidiary pass of the Combination subjects such as Physics, Chemistry, and Advanced Mathematics. OR Basic Technician Certificate (NTA Level 4) in Aircraft Maintenance Engineering	3 Years 2 Years	5,000,000
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FACULTY OF INFORMATICS AND TECHNICAL EDUCATION

1	Ordinary Diploma in Information Technology	Form IV with at least four (4) passes, including pass in Basic Mathematics and English Language; OR	3 years	1,000,000
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		Form VI with one Principal pass and one subsidiary pass in science combination subjects plus passes in Basic Mathematics and English Language in form IV; OR Basic Technician (NTA Level 4) Certificate in the related field.	2 years	
2	Ordinary Diploma in Library Information Studies	Form IV with at least four (4) passes excluding religious subjects; OR	3 Years	1,000,000
		Form VI with at least one Principal pass and one subsidiary pass in the combination subjects; OR Basic Technician (NTA Level 4) Certificates in related field.	2 Years	
3	Ordinary Diploma in Records, Archives and Information Management	Form IV with at least four (4) passes excluding religious subjects; OR	3 Years	1,000,000
		Form VI with one Principal pass and one subsidiary pass in the combination subjects; OR Basic Technician (NTA Level 4) Certificate in the related field.	2 Years	

TABLE 2: BACHELOR DEGREE (NTA 7-8) PROGRAMMES

SN	Programme	Direct Qualifications (Form VI) and Equivalent Qualifications	Duration (Years)	Tuition Fee (TZS)
FACULTY OF LOGISTICS AND BUSINESS STUDIES				
1	Bachelor's Degree in Logistics and Transport Management (BLTM)	Form VI with two (2) Principal passes excluding religious subjects with a total of 4.0 points, OR Ordinary Diploma (NTA Level 6 or Non-NTA) in a relevant field with a GPA of not less than 3.0 points OR Ordinary Diploma in Teacher Education with a	3 Years	1,500,000
2	Bachelor's Degree in Road and Railway Transport Logistics Management			
3	Bachelor's Degree in Procurement and Logistics Management (BPLM)			
4	Bachelor's Degree in Human			

	Resource Management (BHRM)	GPA of not less than 3.0 points or an average of a B grade plus four (4) passes in form IV excluding religious subjects, OR Full Technician Certificate (FTC) with an average of a C grade.		
5	Bachelor's Degree in Marketing and Public Relations			
6	Bachelor's Degree in Accounting and Transport Finance (BATF)	Form VI with two (2) Principal passes excluding religious subjects with a total of 4.0 points, OR Ordinary Diploma (NTA Level 6 or Non-NTA) in a relevant field with a GPA of not less than 3.0 points OR Ordinary Diploma in Teacher Education with a GPA of not less than 3.0 points or an average of a B grade plus four (4) passes in form IV, including a pass in mathematics excluding religious subjects, OR Full Technician Certificate (FTC) with an average of a C grade.	3 Years	
7	Bachelor's Degree in Business Administration			

FACULTY OF TRANSPORT ENGINEERING AND TECHNOLOGY

1	Bachelor's Degree in Automobile Engineering	Form VI with two (2) Principal passes in Science subjects such as Advanced Mathematics, Physics, or Chemistry with a total of 4.0 points, including Four passes in form IV with at least a pass in Basic Mathematics, Physics/Engineering Science and English excluding religious subjects, OR Ordinary Diploma (NTA Level 6) Automobile/Mechanical/Electrical /Marine Engineering or Technical Education with a GPA of 3.0 points and four (4) passes in form IV, excluding religious subjects. OR	4 Years 3 Years	1,500,000
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2	Bachelor's Degree in Mechanical Engineering	Full Technician Certificate (FTC) in Automobile/ Mechanical/ Electrical/Marine Engineering with an average of C grade		
3	Bachelor's Degree in Civil and Railway Engineering	Form VI with two (2) Principal passes in Science subjects, such as Advanced Mathematics, Physics, Engineering Science, or Chemistry, including Four (4) passes in Form IV with a pass in Basic Mathematics, Physics/ Engineering Science, and English excluding religious subjects, OR	4 Years	1,500,000
		Ordinary Diploma (NTA Level 6 or Non-NTA) in Shipbuilding and Repair/Mechanical /Automobile/ Electrical/Electronic and Telecommunication/ Marine/ Aircraft Maintenance/Agriculture Engineering relevant field with a GPA of not less than 3.0 points	3 Years	
4	Bachelor's Degree in Telecommunication and Railway Signalling Engineering	Form VI with two (2) Principal passes in science subjects such as Advanced Mathematics, Physics, or Chemistry with a total of 4.0 points, including four passes (4) in form IV with at least a pass in Basic Mathematics/ Physics/ Engineering Science and English excluding religious subjects OR	4 Years	1,500,000
		Ordinary Diploma in Engineering in the field of Telecommunication/Electronics/Electrical/Communication/Railway Signalling/Railway Electrification/ Traction and Train Control Engineering with at least an overall GPA of 3.0 or equivalent qualification	3 Years	
5	Bachelor's Degree in Electrical and Railway Electrification Engineering	Form VI with two (2) Principal passes in science subjects such as Advanced Mathematics, Physics, or Chemistry with a total of 4.0	4 Years	

		points, including four passes (4) in form IV with at least one pass in Basic Mathematics/ Physics/Engineering Science and English excluding religious subjects OR		1,500,000
		Ordinary Diploma in Engineering in the field of Electrical/ Telecommunication/Electronics/Communication/Railway Signalling/ Railway Electrification/ Traction and Train Control Engineering with at least an overall GPA of 3.0 or equivalent qualification.	3 Years	
FACULTY OF AVIATION TECHNOLOGY				
1	Bachelor's Degree in Aircraft Maintenance Engineering	Form VI with two (2) Principal passes in science subjects, such as Advanced Mathematics, Engineering Science, Physics, or Chemistry, including Four (4) passes in Form IV with a pass in Basic Mathematics, Physics/Engineering Science, and English excluding religious subjects, OR	4 Years	6,000,000
		Ordinary Diploma (NTA Level 6) in Aircraft Maintenance/ Avionics/Aeronautical/Mechanics/Aerospace/Engineering with a GPA of not less than 3.0 points.	3 Years	
FACULTY OF MARITIME AND PETROLEUM TECHNOLOGY				
1	Bachelor's Degree in Shipping and Port Logistics Management	Form VI with two (2) Principal passes excluding religious subjects with a total of 4.0 points, OR Ordinary Diploma (NTA Level 6)	3 Years	1,500,000

		or Non-NTA) in a relevant field with a GPA of not less than 3.0 points OR Ordinary Diploma in Teacher Education with a GPA of not less than 3.0 points or the average of a B grade plus four (4) passes in form IV excluding religious subjects, OR Full Technician Certificate (FTC) with an average of a C grade.		
2	Bachelor's Degree in Naval Architecture and Marine Engineering	Form VI with two (2) Principal passes in science subjects, such as Advanced Mathematics, Physics, Engineering Science, or Chemistry, including Four (4) passes in Form IV with a pass in Basic Mathematics, Physics/Engineering Science and English excluding religious subjects, OR	4 Years	1,500,000
		Ordinary Diploma (NTA Level 6 or Non-NTA) in Shipbuilding and Repair/Mechanical /Automobile/ Electrical/Electronic and Telecommunication/Marine/ Aircraft Maintenance/Agriculture Engineering relevant field with a GPA of not less than 3.0 points	3 Years	
FACULTY OF INFORMATICS AND TECHNICAL EDUCATION				
1	Bachelor's Degree in Education with Mathematics and Information Technology	Form VI with two (2) Principal passes, one must be in advanced Mathematics with a total of 4.0 points and should exclude religious subjects, plus four (4) passes in form IV with at least a pass in Basic Mathematics, OR Ordinary Diploma in Teacher Education (NTA Level 6) with a GPA of not less than 3.0 points OR a B grade with mathematics as one of the teaching subjects.	3 Years	1,500,000

2	Bachelor's Degree in Education with Economics and Mathematics	Form VI with two (2) Principal passes in Advanced Mathematics and Economics or an Ordinary Diploma in Economics and Mathematics with at least an overall GPA of 3.0 or equivalent qualification.	3 Years	1,500,000
3	Bachelor's Degree in Information Technology	Two (2) Principal passes in Form VI in any subjects other than religious subjects with a total of not less than 4.0 points OR Ordinary Diploma (NTA Level 6) in a related field with a GPA of not less than 3.0 points plus four (4) passes in form IV, including a pass in Basic Mathematics and English	3 Years	1,500,000
4	Bachelor's Degree in Computer Science	Form VI with two (2) Principal passes with a total of not less than 4.0 points in Science subjects in either Physics, Advanced Mathematics, Engineering Science, Chemistry, Biology, or Economics, including passes in Basic Mathematics, Physics, and English in Form IV excluding religious subjects, OR Ordinary Diploma (NTA Level 6) in a related field, such as Physics and Information Technology, with a GPA of not less than 3.0 points plus four (4) passes in form IV	3 Years	1,500,000



TABLE 3: MASTER'S DEGREE (NTA LEVEL 9) PROGRAMMES

S/NO	NAME OF PROGRAMME	ENTRY REQUIREMENTS	DURATION	TUITION FEE
1.	Master of Logistics and Transport Management	<p>Bachelor's Degree in Logistics and Transport Management or equivalent professional qualification with a minimum of upper second class.</p> <p>A bachelor's degree with at least a lower second class will be considered if the applicant holds another postgraduate diploma in a relevant field.</p> <p>Note: For applicants coming from non-English speaking countries, they should submit a certificate of English language proficiency</p>	18 Months	6,000,000
2.	Master of Mechanical Engineering with Transportation Machinery	<p>Bachelor's Degree in Mechanical/Automobile, Marine, Aircraft Maintenance Engineering, Aeronautical Engineering (or Relevant Engineering fields) (NTA Level 8) with at least an overall GPA 2.7 from recognized Institutions or equivalent qualifications in related fields. OR</p> <p>Bachelor's Degree in Mechanical/Automobile, Marine, Aircraft Maintenance Engineering, Aeronautical Engineering (or Relevant Engineering fields) (NTA Level 8) with at least an overall GPA of 2.0 from recognized Institutions and with performance in the proposed subject of study at B grade or higher.</p> <p>Bachelor's Degree in Mechanical/Automobile, Marine, Aircraft Maintenance Engineering, Aeronautical Engineering (or Relevant Engineering fields)</p>	18 Months	6,000,000

		(NTA Level 8) with at least an overall GPA of 2.0 from recognized Institutions and with a minimum of 3 years of working experience after graduation and must be registered as the Trainee Engineer.		
3.	Masters in Procurement, Logistics and Supply Chain Management	Bachelor's degree in procurement, logistics, supply chain management, or other business-related disciplines with a GPA of 2.7 or above. OR Postgraduate Certificate or Diploma in Procurement, Logistics, or Supply Chain Management disciplines. OR A passing degree with working experience of at least three years in the procurement, logistics, and supply chain industries. OR Recognised professional qualifications such as CSP, CPSP, or CIPS.	18 Months	4,550,000
4.	Master's In Shipping And Port Logistics Management	Bachelor's Degree Management/ Logistics in Maritime and Logistics/Shipping Transport Management/Supply Management/ Port Chain Management/Procurement and Logistics Management/Economics and Transport Planning disciplines or Freight Clearing and Forwarding with at least a GPA of 2.7 from a recognised higher learning institution. OR Postgraduate Certificate/Diploma in Maritime Logistics/Shipping Management/Port Management/Logistics and Transport Management/Supply Chain Management/Procurement and Logistics Management/Economics and Transport Planning disciplines or Freight Clearing and Forwarding from a recognised higher learning institution. OR A passing degree with working experience of at least three years in logistics, shipping, or the maritime industry, recognised professional qualifications such as CSP, CPSP.	18 Months	4,550,000

4.0 GENERAL INSTRUCTIONS TO APPLICANTS

- (i) All applications should be channelled through the online application system of the National Institute of Transport (NIT-OAS) at <https://oas.nit.ac.tz>.
- (ii) Before applying, applicants are advised to carefully read and understand each programme's general and specific entry requirements. The admission requirements can be accessed at <https://oas.nit.ac.tz>.
- (iii) Applicants holding foreign qualifications should have their awards verified by the competent regulatory bodies before submitting their applications to the Institute.

5.0 STEP BY STEP APPLICATION PROCESSES

- (i) After accessing the Institute's online application system at <https://oas.nit.ac.tz>. Click the Start Application button.
- (ii) Select your application type and answer the subsequent questions about your education background. After that, provide the necessary information and then click the Proceed button.
- (iii) Fill the required personal information accurately.
- (iv) Create a password that you will be using to log into the NIT-OAS. Note that your user's name will be your Form IV index number which must be written in full, e.g. S0881/0012/1920. After confirming the password, fill in the characters as shown on the page.
- (v) The system will direct you to the next step where you must fill in your contact information.
- (vi) The payment reference number (Control number) will be generated on your NIT-OAS account. Undergraduate applicants must pay a non-refundable application fee of Tsh 10,000. For Postgraduate applicants, the application fee is Tsh 30,000. Payments should be made through a control number via Mpesa, Airtel Money, or Tigo Pesa.
- (vii) After payment, click next, and then the system will direct you to the next step to fill in the Next of Kin information.
- (viii) The next step is to select programmes of your choice. Note that you can choose a maximum of four (4) programmes.
- (ix) Submit your application.
- (xi) Once an application is completed, you will receive feedback on your application status within a month after the application window closes.

NOTE:

For applicants of Bachelor Degree Programmes, once the selection results have been released and you have been selected to join the NIT in the respective programme, however, you have multiple selections, you are kindly advised to confirm your acceptance of an admission offer to join the Institute through your online application system account. Failure to confirm will imply that you have declined to accept an offer.

6.0. ADMISSION COMMITTEE

There shall be an Admission Committee for the National Institute of Transport.

6.1. Composition of Admission Committee

The Admission Committee shall be composed of the following members;

- (a) The Deputy Rector-Academic Research and Consultancy-Chairperson,
- (b) All Faculty Deans,
- (c) Director of Planning and Development,
- (d) Dean of Students,
- (e) Director responsible for the Institute's Finances,
- (f) All Heads of academic departments,
- (g) Director of Academic Support Services-Secretary.

6.2. Functions of Admission Committee

The functions of the Admission Committee shall be;

- (a) To Review and approve various elements (courses/programmes, capacities, entry requirements, and fees) of the admission Guidelines.
- (b) To deliberate and approve selections of all prospective students of the Institute.

7.0. REGISTRATION OF STUDENTS

- (a) At the beginning of a semester, each student in every programme shall be registered, subject to payment of tuition fee and fulfilling any other obligations;
- (b) Registration shall be done on the Institute's Students' Information Management System (SIMS).
- (c) Registration for all applicants selected shall be done within the first two weeks of the academic year after they have paid the prescribed tuition fee and other mandatory payments;
- (d) The deadline for registration for first-year students shall be two weeks from the first day of the orientation week, while for continuing students shall be two weeks after the beginning of the semester;
- (e) Every continuing student shall report at the Institute at the beginning of the semester and on the prescribed date. A student who fails to report within fourteen (14) days from the stipulated date without any written notice shall lose the admission status;
- (f) Only students who have registered shall be considered as bona fide students for that semester;
- (g) Any examination taken by a student who has not fulfilled the semester registration requirements shall be null and void;
- (h) A student who qualifies for registration but fails to register within the stipulated time without notice to the Faculty Dean shall be regarded to have absconded;
- (i) During registration, fresh students must produce and submit the following documents:
 - (i) A letter of admission,
 - (ii) A dully filled acceptance form to abide by the Institute's Rules and Regulations,
 - (iii) A dully filled medical examination form,
 - (iv) All original Academic Certificates, Academic Transcripts and birth certificate.
 - (v) Tuition fee and other payments receipts
 - (vi) Two recent passport-size photographs,
- (j) Foreign students are required to apply for a residence permit from the nearest Tanzania Embassy or High Commission before they depart from their countries of origin to Tanzania;
- (k) Students who have been selected but cannot register at the Institute for any reason cannot defer admission to the next academic year.
- (l) Students who postponed studies are required to report at the Institute at the beginning of a corresponding semester like the one they left the Institute;

- (m) No change of names by registered students shall be accepted during the study period at the Institute. Names appearing on the original academic certificates submitted during registration shall be used and maintained;
- (n) No student can change the course they have been selected to join. In very exceptional circumstances, a student will be allowed to change the course not later than the Friday of the second week after the beginning of the first semester of the respective academic year.
- (o) No student is allowed to postpone studies after the commencement of an academic year except under exceptional circumstances. The Faculty Dean shall approve permission to postpone studies after satisfactory submission of evidence as to the reasons for doing so. A student who successfully postpones studies shall be away for a maximum of four semesters and shall resume studies at the level and semester that he/she left;
- (p) Students discontinued from studies based on unsatisfactory academic performance may be considered for re-admission into a different programme in the following year. However, for students to enroll in the same programme as that they had been discontinued, there shall be a lapse of four (4) semesters;
- (q) Students discontinued from studies based on examination irregularity or other disciplinary grounds shall be re-admitted as per conditions prescribed in the Examinations Regulations or Students' Bylaws of the National Institute of Transport.



ALUMNI PORTAL: <https://alumni.nit.ac.tz>

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